

CANTONMENT BOARD, DAGSHAI



SHORT E-TENDER FOR INSTALLATION OF ADVERTISEMENT HOARDINGS/BOARDS FROM MILITARY WORKSHOP TO KUMARHATTI ALONG NH-5 AND TOWARDS NAHAN ROAD WITHIN LIMIT OF DAGSHAI CANTT


**ISSUED BY
CANTONMENT BOARD DAGSHAI**

O/O Chief Executive Officer
Cantonment Board Dagshai
Under Ministry of Defence, Govt. Of India
Distt. Solan, HP-173210
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Website : <https://dagshai.cantt.gov.in/>

NOTICE INVITING TENDER (NIT)

Sealed tenders in prescribed form are invited as under:-

1.	NAME OF WORK	:	Short E-Tender for Installation of Advertisement Hoardings/Boards from Military Workshop to Kumarhatti along NH-5 and towards Nahan Road within limit of Dagshai Cantt
2.	LOCATION OF SITE	:	Dagshai Cantonment Board, Himachal Pradesh
3.	ESTIMATED VALUE	:	Rs. 12,90,000/- + GST (Extra)
4.	EARNEST MONEY DEPOSIT	:	Rs. 25,800/-
5.	COST OF TENDER FORM	:	Rs. 1000/- Only
6.	REGISTRATION FEE	:	Rs. 500/-
7.	ELIGIBILITY CRITERIA	:	As per Tender Conditions
8.	TENDER RECEIVING AUTHORITY	:	Chief Executive Officer, Cantonment Board Dagshai Himachal Pradesh
9.	ISSUE OF TENDER	:	10-09-2025 at 1700 Hrs
10.	PRE BID MEETING/ SITE VISIT	:	12-09-2025 at 1100 Hrs
11.	LAST DATE FOR BID SUBMISSION	:	25-09-2025 at 1100 Hrs
12.	DATE OF OPENING OF TECHNICAL BID	:	26-09-2025 at 1100 Hrs


CHIEF EXECUTIVE OFFICER, DAGSHAI
(HIMANSHU SAMANT)

SECTION-1 : DETAILED NOTICE INVITING TENDER (DNIT)

The Cantonment Board, Dagshai invites short E – tender through procurement portal <https://defproc.gov.in/nicgep/app> for Installation of Advertisement Hoardings/Boards from Military Workshop to Kumarhatti along NH-5 and towards Nahan Road within limit of Dagshai Cantt initially for 05 year and can be extended for a further period of 01 year if both parties are agreed.

- **Earnest Money deposit : Rs. 25,800/-**
 - **Cost of Tender Document : Rs. 1000/- (Non refundable)**
 - **Reg. Fee : Rs. 500/-**
1. The contractor/firm/co./advertising agency, should not have been blacklisted by any Govt., Semi-Govt. Deptt. or any other organization. An affidavit to that effect on Non-Judicial stamp paper of Rs.10/- duly notarized should be uploaded with the Technical Bid. Also note that the applicant must not have formed/be part of any cartel at any time for processing any contract including the present tender.
 2. The tender consisting of two bid process including **Technical bid** and **Financial bid**.
 3. Cantonment Board, Dagshai is not responsible for any delay due to link failure/internet problem etc. in respect of uploading of any documents or in submission of e-bid. It is the responsibility of the Bidder to make sure that the required documents/e-bid shall be uploaded in time.
 4. Online technical bid shall be opened as specified in NIT. The technical bids shall be scrutinized by the committee constituted for the purpose. The Financial bids of those contractors/firms/co./advertising agency etc. whose technical bids are acceptable shall alone be opened and the decision of the C.E.O/Cantt Board in this regard is final and binding. The Financial bids may be opened either on the same day or later.
 5. Earnest Money Deposit (EMD), Reg. Fee and cost of tender for an amount as specified in NIT, The bidder can make payment either through e-chhawani portal or through NEFT/RTGS/Demand Draft in favour of CHIEF EXECUTIVE OFFICER DAGSHAI. The amount will be credited in Cantonment Board, Dagshai Public Account as under:-
 - (i) Name of Bank – Punjab National Bank
 - (ii) Branch - Dagshai, Distt. Solan (HP)
 - (iii) Bank Account – 0626002100000795.
 - (iv) IFS Code - PUNB062600

The proof of payment on account of Reg Fee, Earnest Money and cost of tender is to be uploaded by the tenderer with tender document. In case of Non-receipt of payment of **EMD** and cost of tender, the tender document of the tenderer cannot be entertained. Reg. fee

- shall be paid once for the entire period. It is not required to pay reg. fee separately for each tender.
6. The acceptance of a tender will rest with the Competent Authority, who does not bind himself to accept the highest tender and reserves to himself the authority to reject any or all of the tenders received, without assigning any reasons whatsoever. All tenders in which any of the prescribed conditions are not fulfilled, or are incomplete in any respect are liable to be rejected.
 7. Tender containing any condition leading to unknown/indefinite liability, are liable to be summarily rejected.
 8. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
 9. **The Contractor/firm/advertising agency must be registered with GST. Documents related to the statutory requirements, such as registration with PAN/TIN/TAN, GST & Service Tax etc alongwith proof must be uploaded with tender document.** The rate quoted by the contractor/firm/advertising agency should take care of all such taxes as aforesaid, till the completion of work. All taxes including GST, Income tax, Service tax etc as applicable till completion of work in respect of this contract shall be payable by contractor and the Board will not entertain any claim whatsoever in this respect.
 10. CEO/Cantonment Board, Dagshai reserve the right to postpone and/or extend the date of receipt or opening of tenders or to withdraw the tender notice, without assigning any reason thereof. In such cases, the bidders shall not be entitled to any form of compensation from the Cantonment Board.
 11. The pre-bid meeting shall be held in the office of Tender inviting Authority on the scheduled date and time, only if specified online. Non-attendance of pre-bid meeting will not be a cause for disqualification of the bidder and it shall be presumed that the bidder does not require any clarification. The purpose of the pre-bid meeting will be to clarify issues.
 12. Such services must have been provided to only Central/State Government departments, Central/State Autonomous bodies, Central/State Public Sector Undertakings/Public Sector organizations etc.
 16. The contractor should have Income Tax, PAN and GST number etc.
 17. As proof for satisfactory completion of similar work, completion certificate should be issued by Central/State Government departments, Central/State Autonomous bodies, Central/State Public Sector Undertakings etc.
 18. Copies of relevant documents/certificates should be uploaded as a proof for information furnished in the application form.


CHIEF EXECUTIVE OFFICER, DAGSHAI
(HIMANSHU SAMANT)

A. MODE OF SUBMISSION OF TENDER

The Agency/Contractor/co./advertising agency has to submit online bids through procurement web portal <https://defproc.gov.in/nicgep/app> . viz. Technical bid (Cover 1) and financial bid (Cover 2).

No Manual Bid will be accepted :-

I. (Cover 1) TECHNICAL BID, UPLOAD THE FOLLOWING DOCUMENTS IN THE TECHNICAL BID :-

The technical bid (Cover 1) must be accompanied with documents mentioned in Detailed NIT.

II. (COVER 2) FINANCIAL / PRICE BID

a) Schedule of Financial/Prince bid in the form of BOQ.xls .Do not tamper / change the BOQ sheet otherwise bid will be rejected. Only mention the rates in Blank column amount as asked therein.

B. SELECTION CRITERIA

I. Technical bid (Cover 1): Technical bid submitted online will be opened in the Office of the Cantonment Board, Dagshai in the presence of Chief Executive Officer/tender opening committee (Bid openers). Technical bid will be opened online first to verify its contents as per requirements. If the various documents contained do not meet the requirements of the Cantonment Board Dagshai, the contractor's financial bid will not be considered for further action.

II. Financial bid (Cover 2): Financial bid of only those Agency/Contractors who qualified in the technical bid (Cover 1) will be opened on the date and time declared in tender notice. If the financial bid i.e. BOQ could not be opened due to "Document Decryption Failed" reason the failed bid/bids shall be considered to be rejected.

Cantonment Board, Dagshai is not responsible for any delay due to link failure/internet problem etc. in respect of submission/receipt of any documents or in submission of e-bid. It is the responsibility of the Bidder to make sure that the required documents/ e-bid shall be submitted in time.

Tender Opening committee constituted by the **Cantonment Board Dagshai** will examine the entire proposal on the basis of technical Bid and the financial Bid of only those **Bidder/Agencies** will be opened who qualifies in the technical bid evaluation.

C. INSTRUCTIONS TO BIDDER

1. Technical bid and financial/price bid will be submitted concurrently, duly digitally signed in the website portal <https://defproc.gov.in/nicgep/app> . The tender document may be downloaded from website & submission of technical bid / financial bid as per Tender time schedule.
2. Tenders are to be submitted online through the website stated above. All the documents uploaded by the Tender inviting Authority form an integral part of contract & Agency/Contractors are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within stipulated date and time as given in the Tender Notice
3. The documents uploaded must be virus scanned and digitally signed using the Digital Signature Certificate (DSC) by the authorized signatory.
4. For complete details, refer website <https://defproc.gov.in/nicgep/app> at CPP portal.
5. The Cantt. Board may issue amendment / errata to the tender documents before due date of submission of tender. The Agency/Contractors are required to read the tender documents in conjunction with amendments, if any, issued by the Cantt. Board The Agency/Contractor is not supposed to incorporate any amendment / errata in the body of tender documents either in ink or pencil. In case the Agency/Contractor on the body of tender incorporates amendments/errata issued, they shall not be considered and the amendment / errata issued by the Cantt. Board shall only hold good. The amendments/errata issued to these documents if any would be uploaded on web site of <https://defproc.gov.in/nicgep/app> and will also be uploaded on Cantonment Board web site <https://dagshai.cantt.gov.in/>. The contractors shall visit these sites from time to time to see these amendments/errata's.
6. The bidders are required to upload the completed documents only after satisfying each and every condition laid down in the tender documents.
7. Cantonment Board Dagshai / CEO reserves the right to postpone and / or extend the date of receipt of opening of tenders or to withdraw the tender notice, without assigning any reason thereof. In such cases, the bidders shall not be entitled to any form of compensation from the Cantonment Board.

D. SPECIAL INSTRUCTIONS TO THE CONTRACTORS/BIDDERS FOR THE E-SUBMISSION OF THE BIDS ONLINE THROUGH THIS EPROCUREMENT PORTAL

1. After downloading / getting the tender schedules, the Bidder should go through them carefully and then submit the documents as per the tender document, otherwise, the bid will be rejected.
2. The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only.
3. If there are any clarifications, this may be obtained online through the e-Procurement Portal, or through the contact details given in the tender document. Bidder should take into account of the corrigendum published before submitting the bids online on the portal or on <https://defproc.gov.in/nicgep/app>.
4. The bidder should read the terms and conditions and accepts the same to proceed further to submit the bids
5. The **Tender Inviting Authority (TIA)** will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.
6. The bidder may submit the bid documents online mode only, through this portal. Offline documents will not be handled through this system.
7. The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.

E. THE DETAIL OF AREA ALLOTTED TO TENDERER FOR ADVERTISEMENT PURPOSE IS AS UNDER :-

PURPOSE IS AS UNDER :-

Sr. No.	Description of work	Location	Width	Height	Sites/ Units	Total sq.ft per site	Total sq.ft all sites
1.	Installation of Advertisement Hoardings/Boards from Military Workshop to Kumarhatti along NH-5 and towards Nahan Road within limit of Dagshai Cantt	Various Locations	20	15	19	300	5700
2.		Various Locations	20	20	1	400	400
	Total Area Sqft.						6100

****The size of the individual boards/hoardings may vary from site to site; however, the total display area shall remain fixed at 6100 sq. ft**

F. GENERAL TERMS & CONDITIONS

1. The EMD of un-successful Bidders shall be refunded only after the contract has been awarded to the successful Bidder. No interest shall be paid on the EMD.
2. **EARNEST MONEY AND SECURITY DEPOSITS**
The successful bidder/tenderer to whom the contract is awarded will have to deposit as initial security deposit. The earnest money will be refunded to the contractor in the event of his tender being rejected. The earnest money of successful contractor will be adjusted against his security deposit if he so requests. The security deposit will be deposited by the successful contractor @ 5% of highest bid amount.
3. The period of installation of advertisement Hoardings/Boards shall be initially for 05 years and can be extended for a further period of 01 year provided both the parties are agree.
4. The site and highest rate for installation of Hoardings/Boards shall be finalized by the Board, which do not bind themselves to accept highest rate.
5. The highest bidder shall have to deposit the rent of Hoardings/Boards in advance for the whole year.
6. The Hoardings/Boards will have to be removed from the site in case of any dispute of land/site within a month positively on receipt of written communication form the Board.
7. The Highest bidder will have to execute an agreement on non judicial stamp paper of appropriate value within 07 days of acceptance of bid. The terms and conditions laid down shall be part and parcel of the agreement.
8. In case any damage is caused to the human life and moveable/immoveable property belonging to any person due to natural calamity the Board shall not be responsible for any kind of compensation.
9. In case the charges of Hoardings/Boards are not deposited in advance for any period the same shall be confiscated by the Cantt Board, Dagshai.
10. The installation of Hoardings/Boards should be structurally safe and should avoid any unto do incident to the human life/any property.
11. There should not be any kind of controversial message displayed on the Hoardings/Boards causing any dispute.
12. In case of non payment of charges the action as per section 324 of the Cantonments Act, 2006 shall be initiated against the defaulter for recovery of charges.
13. In case of any dispute/ litigation the same shall be subject to Solan Jurisdiction.
14. In case the successful contractor fails to complete all the formalities with regard to submission of original documents, execution of contract agreement and commencement of services within stipulated time period, the Cantt Board may award the contract to another

- tenderer as it deems fit or may go for re-tendering. Such decision of Cantt Board will be final and binding.
15. In case of any contradiction in the terms and conditions of tender document, the decision of CEO/Cantt Board shall be final with regard to such term and conditions.
 16. In case of any clerical/typographical/grammatical mistake in the Tender Document, the decision of CEO/Cantt Board shall be final and binding in this regard.
 17. If same rate is received from the bidders, then Cantonment Board will call for negotiation, and select the one who offers the highest rate.
 18. Bid submitted by Bidder shall remain valid for acceptance for a period of 90 (ninety) days from the date of opening of the BID. Bidders shall not be entitled during the said ninety days' period to revoke or cancel the BID or to vary the same or any term thereof without the consent in writing to the Cantt. Board.
 19. The contract will be valid upto 05 years from the date of commencement and can be extended for a further period of 01 year if both parties are agreed.
 20. The conditions will also form part and parcel of the agreement to be executed with the successful tenderers.
 21. Contractors should quote his rates in figures/words. The rates quoted in words shall be treated as final.
 22. The Contractor shall deposit cost of tender, Reg. Fee and EMD through Online mode only i.e either by E-Chhawani or through NEFT/RTGS/Demand Draft in of CHIEF EXECUTIVE OFFICER DAGSHAI
 23. The successful contractor will have to deposit security in shape of FDR of any nationalised Bank in favour of CEO or by deposit-at-call within 07 days of the date of acceptance, which will be refunded after the lapse of the contract if not otherwise forfeited under conditions of agreement. If the security is not deposited within 07 days the tender will be cancelled and earnest money will be forfeited.
 24. The successful contractor will have to execute an agreement on a Non-Judicial Stamp Paper of appropriate value within 07 days of acceptance of tender. Conditions of the agreement may be seen in the office of the Cantonment Board, Dagshai on any working day during working hours.
 25. Conditional tenders will not be accepted.
 26. The Contractor must be registered with GST. Documents related to the statutory requirement, such as registration with PAN/TIN/TAN, GST & Service Tax etc. along with proofs must be supplied with tender document
 27. The Contractor should not have been blacklisted by any Govt., Semi Govt. Deptt., or any other organization. An affidavit to that effect on Non-Judicial stamp paper of Rs. 10/

duly notarized should be enclosed with the Technical Bid. Also to note that the applicant is /has not formed/part of any cartel at any time for processing any contract including the present tender.

28. Each **Contractor/Advertising agency** shall submit only one Tender for the entire scope of work. A **Contractor/Advertising agency** who submits more than one tender or part tender, his tender will be treated as non-responsive & rejected.
29. The successful bidder/contractor has to follow all the instructions/orders passed by the Hon'ble High Court/ Apex court time to time regarding installation of Hoardings along the National Highway.
30. The successful contractor/bidders shall not be allowed to install Hoarding/Boards upto, 250m along the hill side of NH-5 from Boundary Pillar No. 1 towards Kumarhatti i.e. on Sy No. 202 A-1 defence land.
31. The successful contractors/bidders shall not be allowed to install Hoardings/Boards from the starting of the fly over upto Nullah situated along the hill side of NH-5 i.e. on Sy. No. 103, A-1 defence land.
32. The successful contractors/bidders shall follow all rules/regulations of NHAI for installation of Hoardings/Boards and shall erect the same beyond the acquired width of NH-5.
33. If the contractors/bidders install less quantity of Hoardings/Boards than the quantity mentioned in tender (i.e 6100 sq ft) in such case he will be liable to pay the full charges of quantity mentioned in the tender or in case he install more quantity of Hoardings/Boards, the amount of these hoardings will have to be paid extra. However, variation in quantity is allowed upto 20% subject to feasibility on site with the approval from CEO Dagshai.
34. Tender holder himself be responsible for construction of Unipole/structure on the approved sites
35. Quoted rates shall exclude GST, which will be charged additionally as applicable.
36. The contractor shall deposit the annual rent, i.e., the highest bid amount for the sites, in two equal installments — the first at the commencement of the contract period and the second after six months



CHIEF EXECUTIVE OFFICER, DAGSHAI
(HIMANSHU SAMANT)

Aforementioned conditions are acceptable to me.

Signature of Contractor.

FORM F – 1

FORM OF SUBMISSION OF TECHNICAL BID

From:

(Name of Bidder)

To

The Chief Executive Officer,
Cantonment Board, Dagshai

**SUB: INSTALLATION OF ADVERTISEMENT HOARDINGS/BOARDS FROM
MILITARY WORKSHOP TO KUMARHATTI ALONG NH-5 AND
TOWARDS NAHAN ROAD WITHIN LIMIT OF DAGSHAI CANTT**

Sir,

We herewith enclose Technical bid for the above assignment. We undertake that, in competing for (and, if award is made to us, in executing) the contract for the above assignment, we will strictly observe the laws against fraud and corruption in force in India, namely "Prevention of Corruption Act 1988".

Yours faithfully,

Signature:

Name:

Address.....

.....

(Authorized representative)

FORM F – 2

FORM OF SUBMISSION OF FINANCIAL BID

From:

(Name of Bidder)

To

The Chief Executive Officer,
Cantonment Board, Dagshai

**SUB: INSTALLATION OF ADVERTISEMENT HOARDINGS/BOARDS FROM
MILITARY WORKSHOP TO KUMARHATTI ALONG NH-5 AND TOWARDS
NAHAN ROAD WITHIN LIMIT OF DAGSHAI CANTT**

Sir,

We herewith enclose financial bid for the above assignment. We undertake that, in competing for (and, if award is made to us, in executing) the contract for the above assignment, we will strictly observe the laws against fraud and corruption in force in India, namely "Prevention of Corruption Act 1988".

Yours faithfully,

Signature:

Name:

Address.....

.....

(Authorized representative)

F-3

BIDDER'S GENERAL INFORMATION

Bidder should indicate following information along with the self-attested photocopies of supporting documents:

Name of Contractor/firm/co./Advertising

1. agency :
2. Number of Years in Operation(Attach proof) :
3. Registered address :
4. Operational Address if different from above:
5. Telephone No. (Landline) :
6. Tele fax No. :
7. Mobile No. :
8. Email Address :
9. Name & Address of Branch, if any :
10. Type of Organization (whether private limited/LLP/
partnership/sole : proprietorship) as per attached proof:
11. Name of Proprietor/ Partners/Designated
Partners/ Directors of the organization/Firm:
12. ISO Certification, if any {If yes, please furnish details}:
13. GST Registration No. (If already registered attach proof):-
14. ITR/ Balance Sheet attached: Yes / No
15. Work Experience certificate submitted: - Yes / No

(SIGNATURE OF BIDDER WITH SEAL)

Note: - Scanned signed copies must be uploaded online.

FORM F-4

DETAILS OF REG. FEE/TENDER DOCUMENT FEE AND EARNEST MONEY DEPOSIT

1. E-chhawani receipt no. /Transaction/Demand Draft Reference No. against payment of Registration Fee	:	
2. E-chhawani receipt no. /Transaction/Demand Draft Reference No. against payment of Tender Document Fee downloaded from the CPP portal	:	
3. E-chhawani receipt no. /Transaction/Demand Draft Reference No. & date of transaction against payment of Earnest Money Deposit	:	

Dated:-

**Signature of the Bidder or
His /Her authorized signatory
With Seal of the Agency/ Contractor**

Note: - Scanned signed copies must be uploaded online.